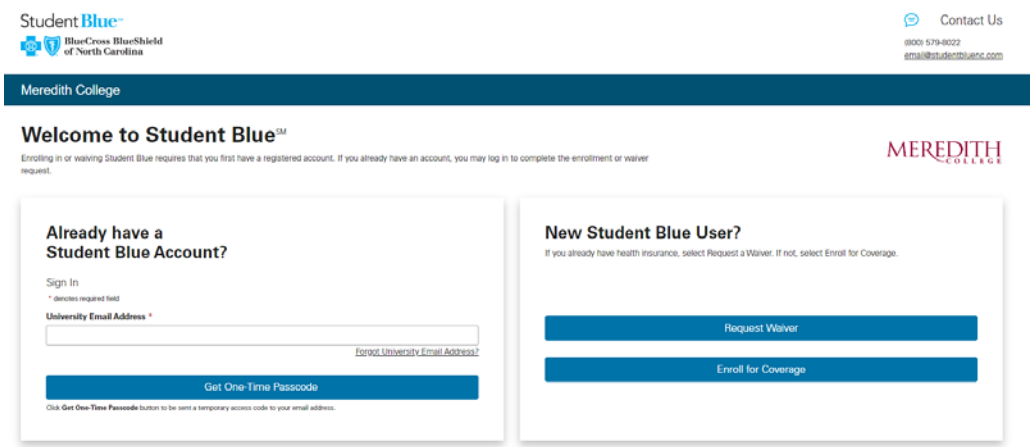
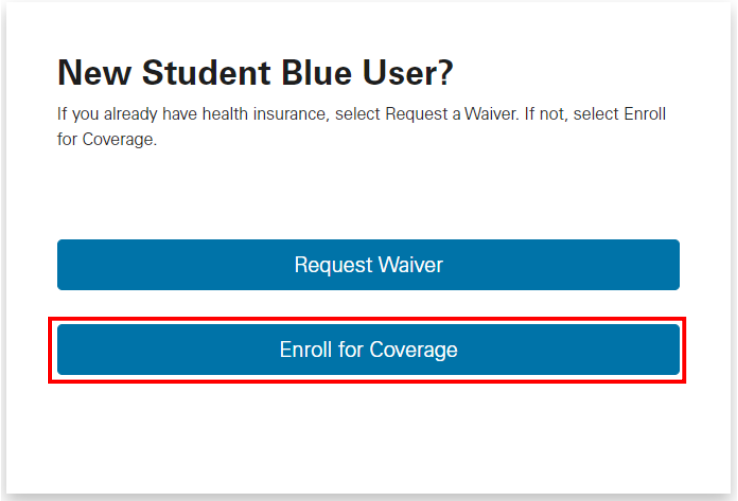
StudentBlue

New Student – Enrollment Request

This document will show you how to set up your account in the Student Blue portal and submit a request for enrollment in the Student Blue plan.

1. Start by navigating to https://studentblue.bcbsnc.com/mc/login	
2. In the *New Student Blue User?* Tile, select the *Enroll for Coverage* button	

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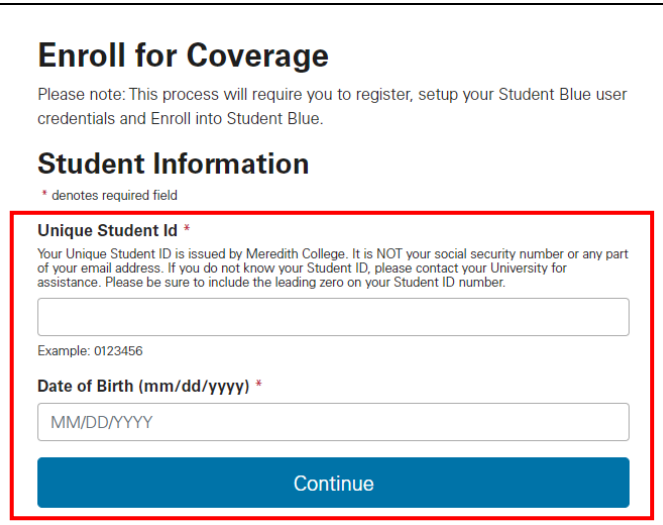
3. Enter your Meredith student ID number, making sure to include the leading zero in your ID number (as shown on your Meredith CamCard). 4. Enter your Date of Birth using the MM/DD/YYYY format 5. Click on the blue *Continue* button	
6. Confirm that the information in the *Student Info* section is correct and hit the *Continue* button at the bottom of the page	

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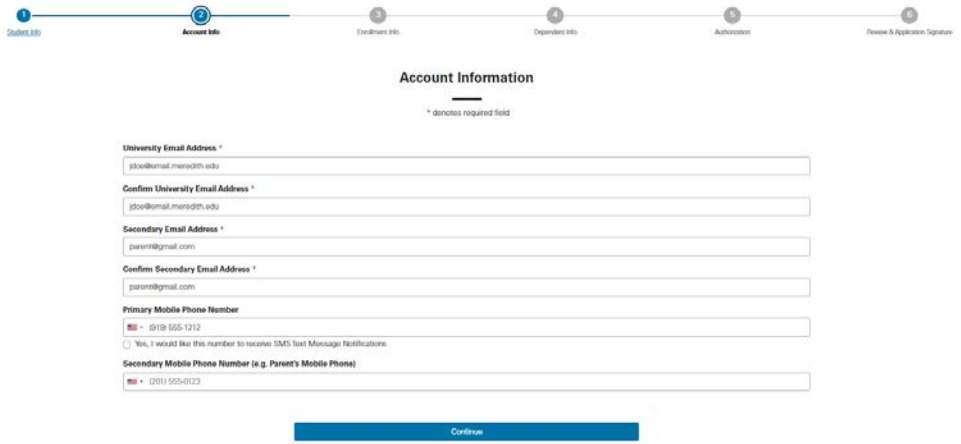
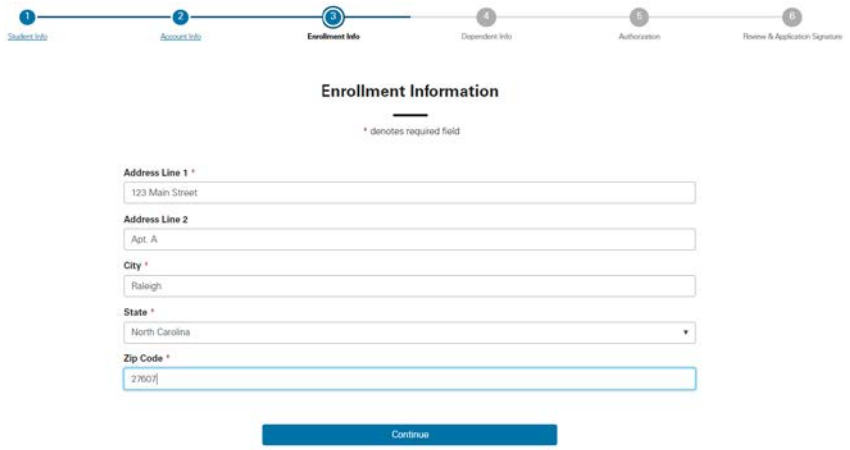
7. Confirm your Meredith email address, enter a second email address (i.e. your personal email address or a parent's email address). The secondary email will only receive copies of emails for actions taken in the portal but cannot be used to access to the account. 8. Enter up to two mobile phone numbers and opt-in to receive SMS messages from Student Blue (optional) 9. Click *Continue* to move to the next section	
10. Complete the *Enrollment Info* section by entering in the mailing address that you would like to have your insurance cards for the Student Blue plan sent to. If you need to update your address after you enroll, you can always contact the Student Blue customer service team to make any changes.	

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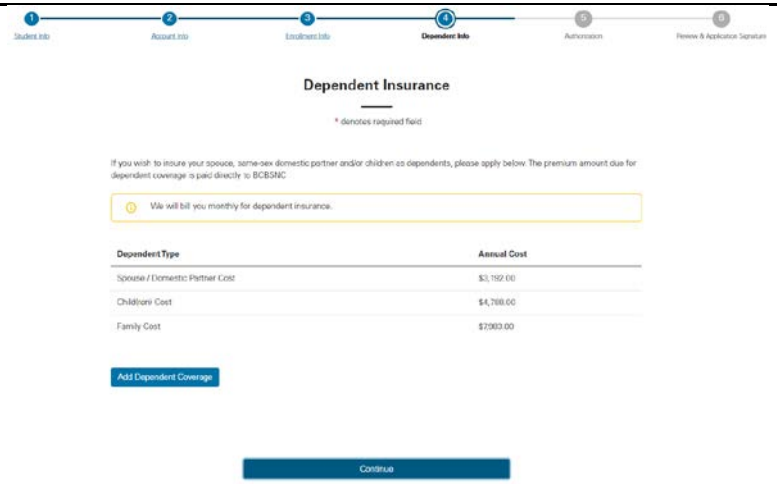
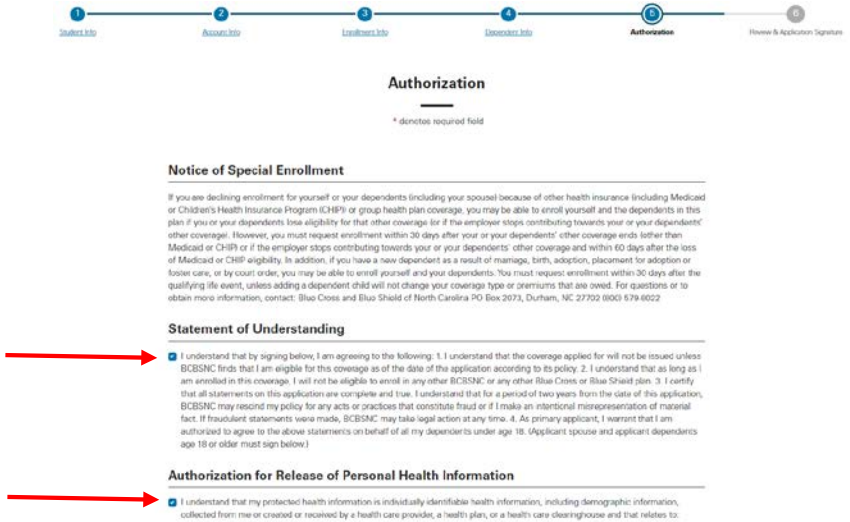
11. The *Dependent Info* section is only needed if you have and dependents (i.e. a spouse, domestic partner or child) that you wish to have covered under your Student Blue plan. If you do not, just click on the *Continue* button to move onto the next section.	
12. In the *Authorization* section, you will have to review the *Notice of Special Enrollment* and then review and agree to both the *Statement of Understanding* and the *Authorization for Release of Personal Health Information*.	

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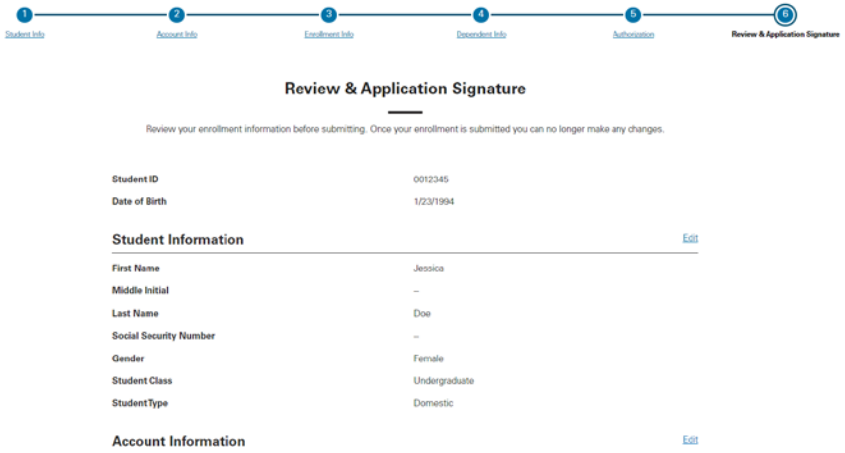
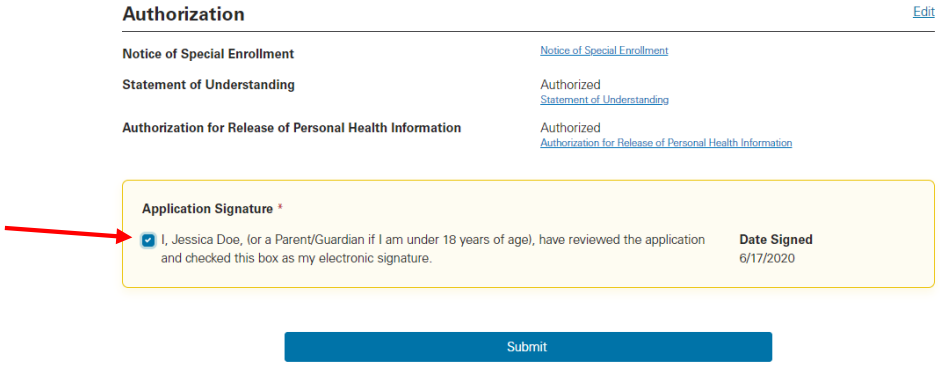
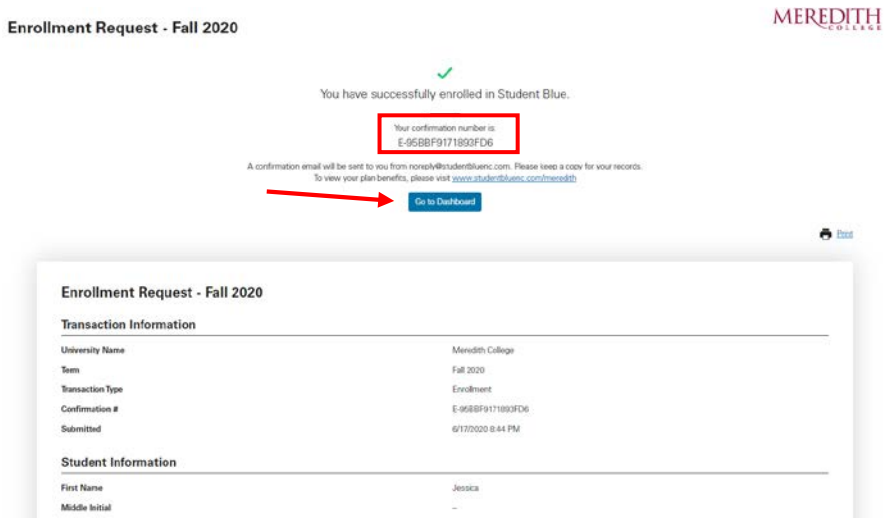
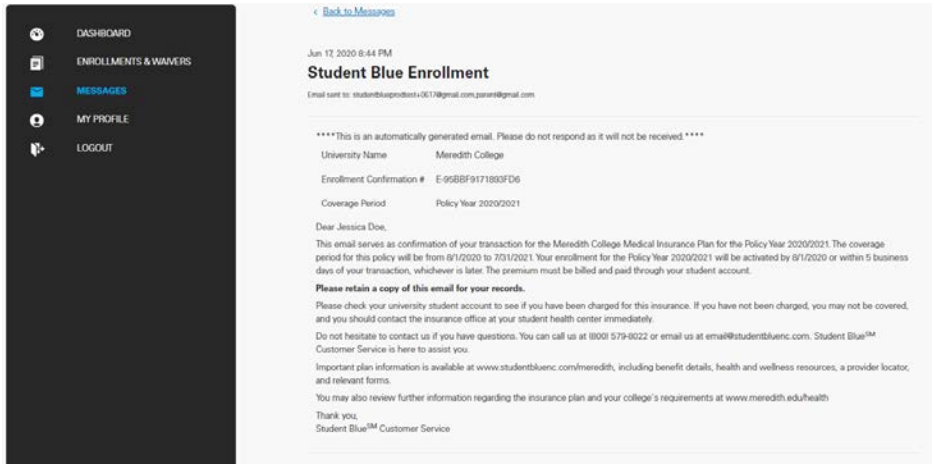
13. The *Review & Application Signature* section allows you to review all the information you have entered and go back to edit anything that needs to be updated.



14. Once you are satisfied that the information submitted is correct, you will need to check the box in order to complete the electronic *Application Signature*.

15. You can then click *Submit* to process your enrollment request.



16. A confirmation screen will show you your completed enrollment request, including a confirmation number for your transaction. From this screen you can also access a print-friendly version of the enrollment application and navigate to the dashboard of your Student Blue account.	
17. Confirmation emails will be sent to you both the primary and secondary email address. They are also available by clicking on the *Messages* option on the left navigation when you are logged into the Student Blue portal.