

## Digital Imaging

Most of the picture-editing tasks you perform in Digital Image will be in the main work area. When you open Digital Image and close the Startup Window, you see the main work area. The picture below identifies the key elements of the Digital Image work area.

### 1. Menus

Menus provide access to all of the Digital Image features. The Help menu gives you access to the Help window, the Instructional Videos, and the Digital Image Tour.

### 2. Toolbar

The toolbar contains shortcut buttons for single-click access to some of the most common commands. To see the name of a toolbar button, hover the mouse pointer over the button.

### 3. Workspace Toolbar

This toolbar contains buttons for the Common Tasks list, Stack, and Files palette. You can create more room in the workspace by hiding any of these tools.

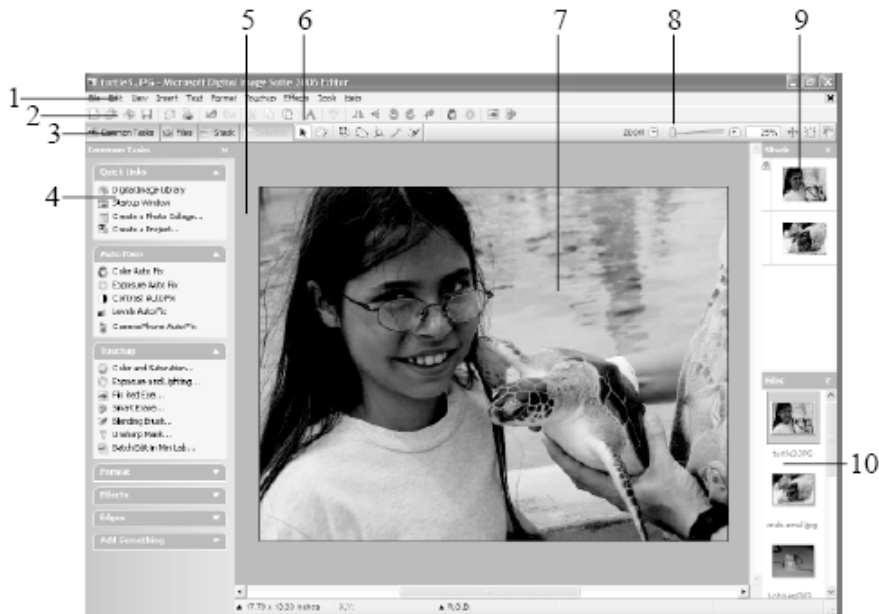
### 4. Common Tasks list

The Common Tasks list is an easy way to locate features. This list provides convenient access to some of the most common tasks, as well as single-click access to the Mini Lab, project selector, and the Startup Window.

All of the features found in the Common Tasks list—as well as additional features—are also available in the menus.

### 5. Workspace

The gray area represents the workspace, the area that the canvas sits within. You can use the zoom controls to magnify or reduce the canvas so that it covers more or less of the workspace.



#### 6. Selection Tools

The selection tools allow you to isolate and work on a specific part of the picture.

#### 7. The canvas

The white area is called the canvas, and it represents the printable area of the page. When you open a picture, the canvas is often not visible since it is covered entirely by the picture. You can use the zoom controls to magnify or reduce the canvas so that it covers more or less of the workspace.

#### 8. Zoom controls

The zoom controls magnify or reduce your photo so that you can see it in more or less detail.

#### 9. Stack

The Stack displays a thumbnail of each object in your picture. You can rearrange the order of the objects by dragging thumbnails up or down within the Stack.

#### 10. Files palette

The Files palette displays a thumbnail of all of the currently open pictures. You can switch your active picture by clicking a thumbnail in the Files palette. You can also add a picture to the one you're working on by dragging the thumbnail from the Files palette to the canvas.

Online Tutorials are at Atomic Learning  
<http://highed.atomiclearning.com>