

How do I make a graph or chart in Excel?

Before you create a chart, you must arrange the data on your worksheet for the type of chart you want to use.

For example, if you want to create a column or bar graph, you should arrange the data in either columns or rows as featured below.


In columns as shown in the following layout.

Column1	Column2
Data1	Data2
Data3	Data4

In rows as shown in the following layout.

Row1	Data1	Data3
Row2	Data2	Data4

Once you have your data entered, you are ready to start the Chart Wizard to create your graph.

1. Select the cells that contain the data you want to use for your chart.
2. Click **Chart Wizard** . (Insert Menu >Chart...)
3. Follow the instructions in the Chart Wizard to choose the type of graph with the different display options.