



How do I add documents to my course?

Tutorials are available online in HTML format and in Flash file animation to demonstrate the steps involved in loading documents into a course.

http://www.meredith.edu/techserv/bb_tours.htm

Help is available from the Campus Computing team as well as the instructor manual that is available from the Control Panel of each course. The main consideration is the planning of a reasonable organization of the materials: identify what is a logical flow to the delivery of the materials, and then begin the process of loading the materials into folders, learning units, or other grouping as appropriate.