



Rights & Responsibilities of Students Requesting Disability Services

Students with disabilities at Meredith College have the right to

- Equal access to courses, programs, services, jobs, activities and facilities offered through the college.
- Equal opportunity to work and to learn, and to receive reasonable accommodations.
- Appropriate confidentiality of all information regarding their disabilities and to choose to whom information about their disabilities will be disclosed, except disclosure that are required or permitted by law
- Information available in accessible formats as warranted by documentation.

Students with disabilities at Meredith College have the responsibility to

- Meet qualifications and maintain essential institutional standards for courses, programs, services, jobs, activities, and facilities.
- Identify themselves as an individual with disability when an accommodation is needed and to seek information, counsel, and assistance within a reasonable amount of time.
- Demonstrate and/or document (from an appropriate professional) how the disability limits their participation in courses, programs, services, jobs, activities, and facilities. Students granted provisional status must provide additional documentation in order to continue to receive accommodations and services.
- Follow policies and procedures for obtaining reasonable accommodations and services as defined by the Disability Services Handbook.
- Arrange testing accommodations with each faculty member a minimum of one week prior to each test/exam. If Disability Services will be asked to proctor, a minimum of five-business days notice is required. Ten business days if test will need to be administered on tape.**

I understand my rights and responsibilities and understand that failure to follow these rights and responsibilities may delay or limit my ability to receive accommodations. I am aware of and have been provided access to the Disability Services Handbook available in paper and electronic formats in 201 Carroll Hall as well as online at www.meredith.edu/student/counsel/disability/.

Handbook provided: ___ paper ___ CD ROM ___ declined, student will access online

Student's Signature _____ Date _____

Staff Signature _____ Date _____

ALTERNATE FORMATS AVAILABLE UPON REQUEST